



**Community Connections Solutions Australia
Incorporated**

ABN 68 194 454 514

Financial Statements

For the year ended 30 June 2015

Community Connections Solutions Australia Incorporated

ABN 68 194 454 514

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Community Connections Solutions Australia Incorporated

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Directors' Report For the year ended 30 June 2015

Your directors submit the financial accounts of Community Connections Solutions Australia Incorporated for the year ended 30th June 2015.

Board Members

The names of directors in office at any time during the period of this report are:

Ruth Newman (President from 16th October 2014)
Anne Bowler (President until 15th October 2014, Vice-President from 16th October 2014)
Neville Dwyer (Treasurer)
Miriam Dayhew (Secretary)
Janice Langtry
Cathryn Albert
Nicola Weddin (From 16th October 2014, ceased 24th March 2015)
James Craddock (Ceased 16th October 2014)

Principal Activities

The principal activities of the association during the year were the provision of management and bookkeeping support to early childhood education and care services.

Significant Changes

No significant change in the nature of these activities occurred during the year.

Operating Result

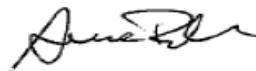
The surplus / (deficit) from ordinary activities after providing for income tax amounted to:

Year ended 30 June 2015	Year ended 30 June 2014
\$ 8,053	\$ (250,731)

Signed in accordance with a resolution of the Board:



Cathryn Albert



Anne Bowler



Miriam Dayhew



Neville Dwyer



Janice Langtry



Ruth Newman

Dated this 18th day of September 2015

Community Connections Solutions Australia Incorporated

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Income and Expenditure Statement For the year ended 30 June 2015

	Notes	Year ended 30 June 2015 \$	Year ended 30 June 2014 \$
Income			
Member Fees		449,586	189,647
DEC Sector Development Funding		75,500	55,500
Business Solutions Fees		511,969	366,693
Conference Income		-	159,076
AECSL Project Income		-	34,350
Operational Support Program		88,000	-
Training & Consultancies		56,858	76,362
Insurance Settlements		7,491	-
Advertising		-	7,149
Interest Received		6,947	2,919
Paid Parental Leave Scheme		-	11,198
Gain on Sale of Assets		134	-
Total Income		1,196,485	902,894
Expenses			
Accounting Fees		818	-
Advertising & Media Releases		140	1,290
Annual Return & Licence Fees		153	336
Audit Fees		6,773	7,125
Bank Charges		6,536	7,024
Bank Interest - Debit		-	12
Business Solutions Expenses		295	5,626
Cleaning		3,685	4,122
CCSA / ECA Conference Expenses		-	2,650
Computer Expenses		26,719	4,111
Depreciation		22,199	19,399
Discount for Early Payment		(75)	(418)
Education & Training		1,653	7,644
Electricity & Gas		5,558	5,788
Employment Expenses			
Wages Permanent		680,912	716,412
Wages Casual		9,163	1,069
Long Service Leave Taken		5,841	-
Superannuation		65,240	62,109
Mileage Allowance		11,304	12,897
Phone Allowance		480	-
Paid Parental Leave Scheme		-	11,198
Resettlement Support		-	600
Provision Expense - Annual Leave	1(b)	16,411	(14,032)
Provision Expense - Personal Leave	1(b)	7,912	1,124
Provision Expense - Long Svc Leave	1(b)	33,478	(588)
Provision Expense - Overtime	1(b)	3,262	-
Workers Compensation		3,817	4,030
Employment Expenses – Contractors		122,109	2,752
Equipment Hire		1,310	13,033
Equipment Purchase		273	307
Gifts/donations		304	1,175
Insurance - General		8,257	1,329

The accompanying notes form part of these financial statements.

Community Connections Solutions Australia Incorporated

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Notes	Year ended 30 June 2015 \$	Year ended 30 June 2014 \$
Maintenance - Equipment	72	-
Marketing and Promotion	5,974	25,273
Meals and Accommodation	15,201	19,017
Merchant Fees	286	334
Office Supplies (Less than \$300)	-	153
Postage & Freight	3,759	4,396
Presenter/Consultant Fees	-	17,923
Printing & Stationery	25,861	38,125
Recruitment	935	-
Rent	40,635	33,994
Resource Material	22	-
Staff Amenities	2,287	2,247
Storage & Archiving	1,800	1,328
Subscriptions & Memberships	6,009	7,723
Telephone	14,131	14,287
Travel	18,559	24,987
Venue Hire / Catering	8,110	85,063
Workplace Health Safety	264	651
Total Expenses	1,188,432	1,153,625
Operating Surplus / (Deficit)	8,053	(250,731)
Changes in Equity	Year ended 30 June 2015 \$	Year ended 30 June 2014 \$
Opening Accumulated Surplus	20,242	270,973
Operating Surplus / (Deficit)	8,053	(250,731)
Closing Accumulated Surplus	28,295	20,242

The accompanying notes form part of these financial statements.

Community Connections Solutions Australia Incorporated

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Statement of Financial Position as at 30 June 2015

	Note	Year ended 30 June 2015 \$	Year ended 30 June 2014 \$
Current Assets			
Cash Assets			
Cash at Bank / On Hand	2	<u>576,888</u>	<u>425,596</u>
		<u>576,888</u>	<u>425,596</u>
Receivables			
Trade Debtors	3	<u>203,496</u>	<u>666,559</u>
		<u>203,496</u>	<u>666,559</u>
Other			
Prepayments / Expenses Invoiced in Advance		<u>7,081</u>	<u>19,926</u>
		<u>7,081</u>	<u>19,926</u>
Total Current Assets		<u>787,465</u>	<u>1,112,081</u>
Non-Current Assets			
Property, Plant and Equipment			
Furniture & Fittings at cost		49,937	62,871
Less: Accumulated Depreciation		(34,099)	(42,090)
Plant & Equipment at cost		25,634	55,113
Less: Accumulated Depreciation		(10,674)	(46,051)
Computers at cost		68,490	81,514
Less: Accumulated Depreciation		(43,086)	(61,206)
		<u>56,202</u>	<u>50,151</u>
Total Non-Current Assets		<u>56,202</u>	<u>50,151</u>
Total Assets		<u>843,667</u>	<u>1,162,232</u>

The accompanying notes form part of these financial statements.

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	Note	Year ended 30 June 2015 \$	Year ended 30 June 2014 \$
Current Liabilities			
Payables			
Trade Creditors		11,543	22,880
Credit Cards		3,542	3,323
Income in Advance	4	543,904	923,854
Business Solutions Returns		6,945	3,025
		<u>565,934</u>	<u>953,082</u>
Current Tax Liabilities			
GST Payable Control Account		80,227	107,623
Input Tax Credit Control Account		(12,941)	(6,363)
		<u>67,286</u>	<u>101,260</u>
Provisions			
Payroll Liabilities		22,334	12,167
Provision for Annual Leave	1(b)	71,065	54,654
Provision for Personal Leave	1(b)	9,036	1,123
Provision for Long Service Leave	1(b)	11,280	19,704
Provision for Overtime	1(b)	3,262	-
Provision for Audit Fees	1(c)	3,273	-
Provision for Website Costs	1(c)	20,000	-
		<u>140,250</u>	<u>87,648</u>
Total Current Liabilities		<u>773,470</u>	<u>1,141,990</u>
Non-Current Liabilities			
Provisions			
Provision for Long Service Leave	1(b)	41,902	-
		<u>41,902</u>	<u>-</u>
Total Non-Current Liabilities		<u>41,902</u>	<u>-</u>
Total Liabilities		<u>815,372</u>	<u>1,141,990</u>
Net Assets		<u>28,295</u>	<u>20,242</u>
Members' Funds			
Opening Accumulated Surplus		20,242	270,973
Operating Surplus / (Deficit)		8,053	(250,731)
Total Members' Funds		<u>28,295</u>	<u>20,242</u>

The accompanying notes form part of these financial statements.

Community Connections Solutions Australia Incorporated

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Statement of Cash Flows For the year ended 30 June 2015

	Note	Year ended 30 June 2015 \$	Year ended 30 June 2014 \$
Cash flows from operating activities			
Net income		8,053	(250,731)
Adjustments for:			
Depreciation and amortization		22,199	19,399
Gain on Sale of Plant		(134)	-
Interest Received		(6,947)	(2,919)
Increase/decrease in expenses paid/invoiced in advance		12,845	(3,339)
Increase/decrease in trade receivables		463,063	(634,688)
Increase / decrease in income in advance		(379,950)	855,990
Increase / decrease in trade and other payables		(41,172)	76,203
Increase / decrease in provisions		94,503	(18,385)
<i>Cash generated from operations</i>		<u>172,460</u>	<u>41,530</u>
Interest received		<u>6,947</u>	<u>2,919</u>
<i>Net cash from operating activities</i>		<u>179,407</u>	<u>44,449</u>
Cash flows from investing activities			
Purchase of fixed assets		(28,415)	(2,748)
Proceeds from sale of fixed assets		<u>300</u>	<u>-</u>
<i>Net cash from investing activities</i>		<u>(28,115)</u>	<u>(2,748)</u>
Cash flows from financing activities			
Proceeds from issuance of share capital		-	-
Proceeds from issuance of long-term debt		-	-
Dividends paid		<u>-</u>	<u>-</u>
<i>Net cash from financing activities</i>		<u>-</u>	<u>-</u>
Net change in cash and cash equivalents		\$151,292	\$41,701
Cash and cash equivalents at beginning of the period		\$425,596	\$383,895
Cash and cash equivalents at end of the period	2	\$576,888	\$425,596

The accompanying notes form part of these financial statements.

Community Connections Solutions Australia Incorporated

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Notes to the Financial Statements For the year ended 30 June 2015

Note 1: Summary of Significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the *Associations Incorporations Act 2009* of New South Wales. The committee has determined that the association is not a reporting entity because there are no users dependent on a general purpose financial report.

This financial report has been prepared in accordance with the requirements of section 60.40 of the *Australian Charities and Not-for-profits Commission Regulation 2013*.

This financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets. The following accounting standards are applied:

- AASB 101 *Presentation of Financial Statements*
- AASB 107 *Cash Flow Statements*
- AASB 108 *Accounting Policies, Changes in Accounting Estimates and Errors*
- AASB 119 *Employee Benefits*
- AASB 1031 *Materiality*
- AASB 1048 *Interpretation and Application of Standards*
- AASB 1054 *Australian Additional Disclosures*

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

(a) Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation and impairment losses. The depreciable amount of all PPE is depreciated on a Diminishing Value basis over the useful lives of the assets to the association commencing from the time the asset is held ready for use. Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

(b) Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

From the 2014-15 financial year, provision is made for the payment of accrued time in lieu of overtime based on the cost of the employee being paid at overtime rates.

From the 2014-15 financial year, increased provision is made to cover additional costs associated with the absence of senior management staff on personal leave.

From the 2014-15 financial year, provision for long service leave is made from the commencement of employment of all permanent employees, rather than after five years' service. In addition, leave has only been classified as current where an employee has attained 10 years of service.

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Notes to the Financial Statements For the year ended 30 June 2015

(c) Provisions

Provisions are recognised when the association has a legal or constructive obligation as a result of past events, or a contingent liability or commitment crystallises prior to the AGM. It must also be probable that an outflow of economic benefits will result and that the outflow can be reasonably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

From the 2014-15 financial year, a new provision is made for the reconstruction of the CCSA website.

From the 2014-15 financial year, a new provision is made for the cost of auditing the current year financial statements.

(d) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

(e) Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised on receipt.

Grant funding received in advance is held as a liability and only recognised as income when deliverables in the associated funding agreement are achieved.

Membership fees invoiced or received in advance are held as a liability and recognised as income across the relevant membership year on a monthly basis, to better recognise when services paid for by membership fees are delivered to members.

CCSA Business Solutions fees invoiced in advance are held as a liability and recognised as income on a monthly basis as services are delivered to clients.

All revenue is stated net of the amount of goods and services tax (GST).

(f) Income Tax

The association is exempt from paying income tax in terms of subsection 50-5 of the *Income Tax Assessment Act 1997*.

Community Connections Solutions Australia Incorporated

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Notes to the Financial Statements For the year ended 30 June 2015

(g) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the assets and liabilities statement are shown inclusive of GST.

(h) Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

	Year ended 30 June 2015 \$	Year ended 30 June 2014 \$
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Note 2: Cash assets

Cash at Bank	576,879	389,915
Cash on Hand	9	35,681
	<u>576,888</u>	<u>425,596</u>

Note 3: Receivables

Membership Fees Invoiced in Advance	109,950	156,279
Business Solutions Fees Invoiced in Advance	-	508,848
Other Trade Debtors	93,546	1,432
	<u>203,496</u>	<u>666,559</u>

Note 4: Income in Advance

Business Solutions Fees Invoiced in Advance	-	462,589
DoE Funding Received in Advance	70,303	-
Membership Fees Invoiced in Advance	99,954	142,072
Membership Fees Received in Advance	373,647	319,193
	<u>543,904</u>	<u>923,854</u>

Note 5: Events Subsequent to Reporting Date

There were no events subsequent to the reporting date that have a material effect on the financial statements for the reporting period.

Community Connections Solutions Australia Incorporated

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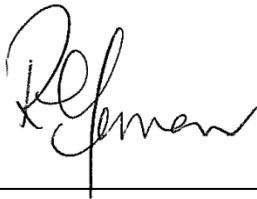
Statement by the Members of the Board For the year ended 30 June 2015

The Board has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Board, the financial statements and notes:

1. Present fairly the financial position of Community Connections Solutions Australia Incorporated as at 30 June 2015 and its performance for the year ended on that date.
2. At the date of the statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.
3. The financial statements and notes satisfy the requirements of the *Australian Charities and Not-for-profits Commission Act 2012*.

This statement is made in accordance with a resolution of the Board and is signed in accordance with subsection 60.15(2) of the *Australian Charities and Not-for-profits Commission Regulation 2013* for and on behalf of the Board by:



President



Treasurer

Dated this 18th day of September 2015

Community Connections Solutions Australia Incorporated

Independent Auditor's Report to the Members

We have audited the accompanying financial report, being a special purpose financial report, of Community Connections Solutions Australia Incorporated (the association), which comprises the Statement by Members of the Board, Income and Expenditure Statement, Statement of Financial Position, Statement of Cashflows, notes comprising a summary of significant accounting policies and other explanatory notes for the financial year ended 30 June 2015.

Board's Responsibility for the Financial Report

The Board of Community Connections Solutions Australia Incorporated is responsible for the preparation and fair presentation of the financial report, and have determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the Associations Incorporation Act of New South Wales 2009 and is appropriate to meet the needs of the members. The Board's responsibilities also includes such internal control as the board determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

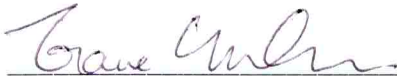
In our opinion, the financial report presents fairly, in all material respects, the financial position of Community Connections Solutions Australia Incorporated as at 30 June 2015 and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the requirements of the Associations Incorporation Act of New South Wales 2009.

Community Connections Solutions Australia Incorporated
Independent Auditor's Report to the Members

Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describes the basis of accounting. The financial report has been prepared to assist Community Connections Solutions Australia Incorporated to meet the requirements of the Associations Incorporation Act of New South Wales 2009. As a result, the financial report may not be suitable for another purpose.

Signed on: *26 October 2015*



Tracie McMahon, FCA

Blackwattle Business Consulting Pty Ltd

183 Mort St Lithgow NSW 2790