



**Community Connections Solutions Australia
Incorporated**

ABN 68 194 454 514

Financial Statements

For the year ended 30 June 2016

Community Connections Solutions Australia Incorporated

ABN 68 194 454 514

Contents

Directors' Report

Income and Expenditure Statement

Statement of Financial Position

Statement of Cash Flows

Notes to the Financial Statements

Statement by the Members of the Board

Independent Auditor's Report to the Members

Community Connections Solutions Australia Incorporated

ABN 68 194 454 514

Directors' Report For the year ended 30 June 2016

Your directors submit the financial accounts of Community Connections Solutions Australia Incorporated for the year ended 30th June 2016.

Board Members

The names of directors in office at any time during the period of this report are:

Ruth Newman (President)
Anne Bowler (Vice-President)
Neville Dwyer (Treasurer)
Miriam Dayhew (Secretary)
Janice Langtry
Cathryn Albert
Allen Blewitt (From 13 November 2015)

Principal Activities

The principal activities of the association during the year were the provision of management and bookkeeping support to early childhood education and care services.

Significant Changes

No significant change in the nature of these activities occurred during the year.

Operating Result

The surplus / (deficit) from ordinary activities after providing for income tax amounted to:

Year ended 30 June 2016	Year ended 30 June 2015
\$ 330,217	\$ 8,053

Signed in accordance with a resolution of the Board:



Cathryn Albert



Allen Blewitt



Anne Bowler



Miriam Dayhew

Community Connections Solutions Australia Incorporated

ABN 68 194 454 514



Neville Dwyer



Janice Langtry



Ruth Newman

Dated this 9th day of November 2016

Community Connections Solutions Australia Incorporated

ABN 68 194 454 514

Income and Expenditure Statement For the year ended 30 June 2016

	Notes	Year ended 30 June 2016 \$	Year ended 30 June 2015 \$
Income			
Member Fees		463,200	449,586
DoE Sector Development Grant		20,327	75,500
Business Solutions Fees		586,192	511,969
DoE Operational Support Program		946,253	88,000
DoE Sector Development Contract		220,230	-
Training & Consultancies		37,409	56,858
Insurance Settlements		-	7,491
Interest Received		9,643	6,947
Workers Compensation Benefits		3,524	-
Gain on Sale of Assets		-	134
Total Income		2,286,778	1,196,485
Expenses			
Accounting Fees		273	818
Advertising & Media Releases		109	140
Annual Return & Licence Fees		54	153
Audit Fees		5,750	6,773
Bank Charges		7,276	6,536
Business Solutions Expenses		50	295
Cleaning		4,182	3,685
Computer Expenses		15,178	26,719
Depreciation		22,946	22,199
Discount for Early Payment		(184)	(75)
Education & Training		7,222	1,653
Electricity & Gas		5,611	5,558
Employment Expenses			
Wages Permanent		1,320,069	680,912
Wages Casual		24,078	9,163
Long Service Leave Taken		2,689	5,841
Superannuation		125,911	65,240
Mileage Allowance		22,106	11,304
Phone Allowance		480	480
Fringe Benefits Tax		951	-
Provision Expense - Annual Leave	1(b)	9,344	16,411
Provision Expense - Personal Leave	1(b)	1,264	7,912
Provision Expense - Long Svc Leave	1(b)	13,572	33,478
Provision Expense - Overtime	1(b)	(325)	3,262
Workers Compensation Premiums	1(c)	6,533	3,817
Employment Expenses - Contractors		4,957	122,109
Equipment Hire		1,262	1,310
Equipment Purchase		707	273
Gifts/donations		551	304
Insurance - General		9,309	8,257
Legal Fees		1,850	-
Maintenance - Equipment		1,850	72
Marketing and Promotion		2,893	5,974
Meals and Accommodation		47,191	15,201
Merchant Fees		140	286

The accompanying notes form part of these financial statements.

Community Connections Solutions Australia Incorporated

ABN 68 194 454 514

	Notes	Year ended 30 June 2016 \$	Year ended 30 June 2015 \$
Postage & Freight		3,608	3,759
Presenter/Consultant Fees		1,674	-
Printing & Stationery		29,645	25,861
Provisions	1(c)	100,000	-
Recruitment		1,890	935
Rent		28,781	40,635
Resource Material		-	22
Staff Amenities		2,184	2,287
Storage & Archiving		2,315	1,800
Subscriptions & Memberships		7,998	6,009
Telephone		19,021	14,131
Travel		70,767	18,559
Venue Hire / Catering		20,744	8,110
Workplace Health Safety		2,084	264
Total Expenses		1,956,561	1,188,432
Operating Surplus / (Deficit)		330,217	8,053
Changes in Equity		Year ended 30 June 2016 \$	Year ended 30 June 2015 \$
Opening Accumulated Surplus		28,295	20,242
Operating Surplus / (Deficit)		330,217	8,053
Closing Accumulated Surplus		358,512	28,295

The accompanying notes form part of these financial statements.

Community Connections Solutions Australia Incorporated

ABN 68 194 454 514

Statement of Financial Position as at 30 June 2016

	Note	Year ended 30 June 2016 \$	Year ended 30 June 2015 \$
Current Assets			
Cash Assets			
Cash at Bank / On Hand	2	<u>747,279</u>	<u>576,888</u>
		<u>747,279</u>	<u>576,888</u>
Receivables			
Trade Debtors	3	<u>511,574</u>	<u>203,496</u>
		<u>511,574</u>	<u>203,496</u>
Other			
Prepayments / Expenses Invoiced in Advance		<u>8,910</u>	<u>7,081</u>
		<u>8,910</u>	<u>7,081</u>
Total Current Assets		<u>1,267,763</u>	<u>787,465</u>
Non-Current Assets			
Property, Plant and Equipment			
Furniture & Fittings at cost		52,883	49,937
Less: Accumulated Depreciation		(37,228)	(34,099)
Plant & Equipment at cost		28,103	25,634
Less: Accumulated Depreciation		(14,826)	(10,674)
Computers at cost		86,987	68,490
Less: Accumulated Depreciation		(58,751)	(43,086)
		<u>57,168</u>	<u>56,202</u>
Total Non-Current Assets		<u>57,168</u>	<u>56,202</u>
Total Assets		<u>1,324,931</u>	<u>843,667</u>

The accompanying notes form part of these financial statements.

Community Connections Solutions Australia Incorporated

ABN 68 194 454 514

	Note	Year ended 30 June 2016 \$	Year ended 30 June 2015 \$
Current Liabilities			
Payables			
Trade Creditors		28,677	11,543
Credit Cards		1,736	3,542
Income in Advance	4	491,640	543,904
Business Solutions Returns		-	6,945
		<u>565,934</u>	<u>565,934</u>
Current Tax Liabilities			
GST Payable Control Account		130,729	80,227
Input Tax Credit Control Account		(11,722)	(12,941)
		<u>119,007</u>	<u>67,286</u>
Provisions			
Payroll Liabilities		55,543	22,334
Provision for Annual Leave	1(b)	80,409	71,065
Provision for Personal Leave	1(b)	10,300	9,036
Provision for Long Service Leave	1(b)	13,188	11,280
Provision for Overtime	1(b)	2,937	3,262
Provision for Audit Fees		5,750	3,273
Provision for Website Costs		-	20,000
Provision for Office Relocation	1(c)	50,000	-
Provision for IT Equipment Replacement	1(c)	10,000	-
Provision for Workers Compensation	1(c)	3,667	-
Provision for Conferences	1(c)	5,000	-
Provision for Printing	1(c)	15,000	-
Provision for Consultancies	1(c)	20,000	-
		<u>271,794</u>	<u>140,250</u>
Total Current Liabilities		<u>912,853</u>	<u>773,470</u>
Non-Current Liabilities			
Provisions			
Provision for Long Service Leave	1(b)	53,566	41,902
		<u>53,566</u>	<u>41,902</u>
Total Non-Current Liabilities		<u>53,566</u>	<u>41,902</u>
Total Liabilities		<u>966,419</u>	<u>815,372</u>
Net Assets		<u>358,512</u>	<u>28,295</u>
Members' Funds			
Opening Accumulated Surplus		28,295	20,242
Operating Surplus / (Deficit)		330,217	8,053
Total Members' Funds		<u>358,512</u>	<u>28,295</u>

The accompanying notes form part of these financial statements.

Community Connections Solutions Australia Incorporated

ABN 68 194 454 514

Statement of Cash Flows For the year ended 30 June 2016

	Note	Year ended 30 June 2016 \$	Year ended 30 June 2015 \$
Cash flows from operating activities			
Net income		330,217	8,053
Adjustments for:			
Depreciation and amortization		22,946	22,199
Gain on Sale of Plant		-	(134)
Interest Received		(9,643)	(6,947)
Increase/decrease in expenses paid/invoiced in advance		(1,830)	12,845
Increase/decrease in trade receivables		(308,078)	463,063
Increase / decrease in income in advance		(52,264)	(379,950)
Increase / decrease in trade and other payables		48,413	(41,172)
Increase / decrease in provisions		143,209	94,503
<i>Cash generated from operations</i>		<u>172,970</u>	<u>172,460</u>
Interest received		9,643	6,947
<i>Net cash from operating activities</i>		<u>182,613</u>	<u>179,407</u>
Cash flows from investing activities			
Purchase of fixed assets		(12,222)	(28,415)
Proceeds from sale of fixed assets		-	300
<i>Net cash from investing activities</i>		<u>(12,222)</u>	<u>(28,115)</u>
Cash flows from financing activities			
Proceeds from issuance of share capital		-	-
Proceeds from issuance of long-term debt		-	-
Dividends paid		-	-
<i>Net cash from financing activities</i>		<u>-</u>	<u>-</u>
Net change in cash and cash equivalents		\$170,391	\$151,292
Cash and cash equivalents at beginning of the period		\$576,888	\$425,596
Cash and cash equivalents at end of the period	2	\$747,279	\$576,888

The accompanying notes form part of these financial statements.

Community Connections Solutions Australia Incorporated

ABN 68 194 454 514

Notes to the Financial Statements For the year ended 30 June 2016

Note 1: Summary of Significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the *Associations Incorporations Act 2009* of New South Wales. The Board has determined that the association is not a reporting entity because there are no users dependent on a general purpose financial report.

This financial report has been prepared in accordance with the requirements of section 60.40 of the *Australian Charities and Not-for-profits Commission Regulation 2013*.

This financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets. The following accounting standards are applied:

- AASB 101 *Presentation of Financial Statements*
- AASB 107 *Cash Flow Statements*
- AASB 108 *Accounting Policies, Changes in Accounting Estimates and Errors*
- AASB 119 *Employee Benefits*
- AASB 1031 *Materiality*
- AASB 1048 *Interpretation and Application of Standards*
- AASB 1054 *Australian Additional Disclosures*

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

(a) Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation and impairment losses. The depreciable amount of all PPE is depreciated on a Diminishing Value basis over the useful lives of the assets to the association commencing from the time the asset is held ready for use. Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

(b) Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

Since the 2014-15 financial year, provision is made for the payment of accrued time in lieu of overtime based on the cost of the employee being paid at overtime rates.

Since the 2014-15 financial year, provision for long service leave is made from the commencement of employment of all permanent employees, rather than after five years' service. In addition, leave has only been classified as current where an employee has attained 10 years of service.

Notes to the Financial Statements For the year ended 30 June 2016

Community Connections Solutions Australia Incorporated

ABN 68 194 454 514

(c) Provisions

Provisions are recognised when the association has a legal or constructive obligation as a result of past events, or a contingent liability or commitment crystallises prior to the AGM. It must also be probable that an outflow of economic benefits will result and that the outflow can be reasonably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

From the 2015-16 financial year, new provision are made for:

- Relocation of the CCSA office
- IT equipment replacement
- Conferences
- Consultancies
- Printing
- Workers compensation premium adjustments relating to the current period

(d) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

(e) Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised on receipt.

Grant funding received in advance is held as a liability and only recognised as income when deliverables in the associated funding agreement are achieved.

Membership fees invoiced or received in advance are held as a liability and recognised as income across the relevant membership year on a monthly basis, to better recognise when services paid for by membership fees are delivered to members.

CCSA Business Solutions fees invoiced in advance are held as a liability and recognised as income on a monthly basis as services are delivered to clients.

All revenue is stated net of the amount of goods and services tax (GST).

(f) Income Tax

The association is exempt from paying income tax in terms of subsection 50-5 of the *Income Tax Assessment Act 1997*.

Community Connections Solutions Australia Incorporated

ABN 68 194 454 514

Notes to the Financial Statements For the year ended 30 June 2016

(g) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the assets and liabilities statement are shown inclusive of GST.

(h) Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

	Year ended 30 June 2016 \$	Year ended 30 June 2015 \$
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Note 2: Cash assets

Cash at Bank	746,361	576,879
Petty Cash	43	9
Undeposited Funds	875	918
	<u>747,279</u>	<u>576,888</u>

Note 3: Receivables

Membership Fees Invoiced in Advance	124,508	109,950
Other Trade Debtors	387,066	93,546
	<u>511,574</u>	<u>203,496</u>

Note 4: Income in Advance

Business Solutions Fees Received in Advance	4,053	-
DoE Funding Received in Advance	4,229	70,303
Membership Fees Invoiced in Advance	114,114	99,954
Membership Fees Received in Advance	369,244	373,647
	<u>491,640</u>	<u>543,904</u>

Note 5: Events Subsequent to Reporting Date

There were no events subsequent to the reporting date that have a material effect on the financial statements for the reporting period.

Community Connections Solutions Australia Incorporated

ABN 68 194 454 514

Statement by the Members of the Board For the year ended 30 June 2016

The Board has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Board, the financial statements and notes:

1. Present fairly the financial position of Community Connections Solutions Australia Incorporated as at 30 June 2016 and its performance for the year ended on that date.
2. At the date of the statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.
3. The financial statements and notes satisfy the requirements of the *Australian Charities and Not-for-profits Commission Act 2012*.

This statement is made in accordance with a resolution of the Board and is signed in accordance with subsection 60.15(2) of the *Australian Charities and Not-for-profits Commission Regulation 2013* for and on behalf of the Board by:

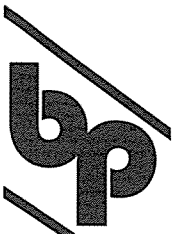


President



Treasurer

Dated this 9th day of November 2016



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CHARTERED ACCOUNTANTS

Partners
P A Berger B Com FCA
W J Piepers FCA
T D Millard B Com CA

Associates
T Costa B Bus CA
C Leigh B Com CA

INDEPENDENT AUDIT REPORT

TO THE MEMBERS OF COMMUNITY CONNECTIONS
SOLUTIONS AUSTRALIA INCORPORATED

REPORT ON THE FINANCIAL REPORT

We have audited the accompanying financial report, being a special purpose financial report, of Community Connection Solutions Australia Incorporated, which comprises the statement of financial position as at 30 June 2016, the income and expenditure statement and statement of cash flows for the year then ended, a summary of significant accounting policies, other explanatory notes and the statement by members of the committee.

Committee's Responsibility for the Financial Report

The committee of the association is responsible for the preparation and fair presentation of the financial report and has determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are appropriate to meet the requirements of the Associations Incorporation Act 2009 and Associations Incorporation Regulation 2010 and the needs of the members. The committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement in the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also involves evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



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Liability limited by a scheme approved under Professional Standards Legislation

INDEPENDENCE

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

AUDITOR'S OPINION

In our opinion, the financial report of Community Connection Solutions Australia Incorporated presents fairly, in all material respects the financial position of the association as at 30 June 2016 and of its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and the Associations Incorporation Act 2009 and Associations Incorporation Regulation 2010.

BASIS OF ACCOUNTING AND RESTRICTION ON DISTRIBUTION

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describes the basis of accounting. The financial report has been prepared to assist Community Connection Solutions Australia Incorporated to meet the requirements of the Associations Incorporation Act 2009 and Associations Incorporation Regulation 2010. As a result, the financial report may not be suitable for another purpose.

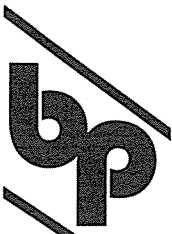


berger piepers
Chartered Accountants



WJ Piepers FCA
Partner
Reg'n No: 2989

9 November 2016
Penrith, NSW



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CHARTERED ACCOUNTANTS

AUDITOR'S INDEPENDENCE DECLARATION TO THE MEMBERS OF COMMUNITY CONNECTION SOLUTIONS AUSTRALIA INCORPORATED.

Partners
P A Berger B Com FCA
W J Piepers FCA
T D Millard B Com CA

Associates
T Costa B Bus CA
C Leigh B Com CA

I declare that, to the best of my knowledge and belief, in relation to the audit of Community Connection Solutions Australia Inc., for the year ended 30 June 2016, there have been:

- (i) no contraventions of the auditor independence requirements as set out in the Corporations Act 2001 in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

berger piepers
Chartered Accountants

WJ Piepers FCA
Partner
Reg'n No: 2989

9 November 2016
Penrith, NSW

